

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT
PO BOX 5996
STOCKTON, CA 95205-9998
(209) 639-2270

AUGUST 3, 2023, MEETING MINUTES

PRESIDENT:	JESS MILLER
VICE PRESIDENT:	SUSAN TRAMMEL
DIRECTORS:	KATHLEEN GARCIA LYNNE ARMANINO MARTIN ASBORNO
INTERIM CLERK:	MATTHEW DUAIME

President Miller called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, August 3, 2023, at 6:01 PM at Station 12, 4010 East Main Street.

ROLL CALL:

Present: Miller, Armanino, Garcia, Asborno, Trammel, and Clerk / CAO (Interim) Duaime
Absent: None

ADOPTION OF THE AGENDA:

- With a quorum present, Director Lynne Armanino made a motion to adopt the agenda as e-mailed. Director Kathy Garcia seconded the motion and the motion carried.

ADOPTION OF THE BOARD MEETING MINUTES:

- July 6, 2023, Meeting Minutes
 - Director Kathy Garcia made a motion to adopt the meeting minutes. Vice President Susan Trammel seconded the motion and the motion carried.

STOCKTON FIRE DEPARTMENT

- Chief Edwards attended the meeting.
 - See attached report.

PUBLIC COMMENTS / REQUESTS:

- None

FINANCIAL REPORT:

- Financial Statements
 - EOY SJC Statement
 - July 2023 Financials
 - Warrant Discussion
 - End of Fiscal Year Payment – Pause
 - Clerk Invoice Reviewed and Approved

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AUGUST 8, 2023, MEETING MINUTES

- Disbursements – Fund 48201
 - General Fund 48201 - \$2564.61 – Aug 3, 2023
- Action
 - Vice President Lynee Armanino made a motion to approve disbursements as presented. Vice President Susan Trammel seconded the motion and the motion carried.
- All members present signed the warrant list.

UNFINISHED BUSINESS:

- Financial Audit Process Started – Jeff Stone
- Website Live – Continuous Updating
- Weed Issue on Main Street
- Grand Jury Report – Notified and Completed
- Past Clerk Update
- Record Retention Legal
- Record Retention Storage / Archive
- Law Firm Preference: RFP Erwin to Submit
- SFD FF Memorial Donation – Eng Co #2 - \$10 K
- Budget 2023-24 – In Process
- Posting Window Cabinet – Ordered
- Eastside Logo Funding – Up to \$500 CVP
- Quick Books Set – CPA – Approved Unanimous
- Bookkeeping / QuickBooks – Training Dates Set

NEW BUSINESS:

- New Contact at County Auditor

COMMUNICATIONS:

- None

LAFCO:

- Director Garcia – Report on last meeting

DIRECTORS COMMENTS / REQUESTS:

-

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaine

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

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Next Meeting: September 7, 2023 @ 6 PM

Matt Duaine, Clerk of the Board / CAO (Interim)
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hours or five days in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.